

**C.O.P.P.  
CITIZEN ON PATROL PROGRAM**

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**KEEP RULES FOR YOUR PERSONAL INFO**

**GENERAL RULES**

1. **There must be no consumption of alcoholic beverages during and at least 6 hours before the shift.**
2. **Everyone will be expected to obey the rules of the road while on patrol.**
3. **Everyone is to wear their identification card while on patrol.**
4. **DO NOT become physically involved in a situation which you deem reportable. You are not a “police officer” and are merely observing and recording information to assist the police.**
5. **If you see a violation, “immediately” record all particulars including: DATE, TIME, EXACT LOCATION, LICENSE NUMBER, and/or description of the vehicle and the driver with name if possible.**
6. **Write down a statement describing the violation as soon as you can. This statement giving full particulars of the incident would be very important in court if the person charged entered a plea of not guilty. In this case, you maybe required to be a witness in court.**
7. **If a violation is an isolated incident, i.e. vehicle squeals tires once and goes home, it will do little good to phone the police at that time; rather record the information on your patrol report and hand it in to your supervisor, as these people can be charged up to six months later. If a violation is of a continuous or serious matter, report it immediately by contacting the local police, i.e. person driving recklessly, drunk driver, break and enter, assault, etc. Immediate contact with the police could stop the violation and prevent further damage.**
8. **Do not patrol with an unauthorized person (i.e. non C.O.P.P. member).**

**Data/COPP/Rules**