

DECLARATION OF CRIMINAL RECORD

Completion Instructions

Important Notices

- The confirmation of a declaration of criminal record does not constitute a Certified Criminal Record by the RCMP.
- The confirmation of a declaration of criminal record may not contain all criminal record convictions.
- This form must be completed in order to receive a copy of the adult criminal convictions and associated information from the RCMP National Repository of Criminal Records.
- A Certified Criminal Record can only be issued based on the submission of fingerprints to the RCMP National Repository of Criminal Records.

Criminal Record

A certified Criminal Record is defined as a summary of an individual's offence convictions and non-convictions (where authorized) that are releasable in accordance with Federal laws, based on the results of a Fingerprint-based Criminal Record Verification.

Instructions

- Enter name and date of birth exactly as they appear on Winkler Police Service form WPS001CR, Consent for the Release of Police Information.
- Enter one criminal charge per line.
- Identify the date of conviction and place where the offence was committed.

Declare the following information:

- All convictions for offences under federal law.

Do not declare the following information:

- Absolute discharges or conditional discharges, pursuant to *Criminal Code*, section 730.
- Any charges for which you have received a Pardon, pursuant to the *Criminal Records Act*.
- Any offences while you were a "young person" (12 years old, but less than 18 years old), pursuant to the *Youth Criminal Justice Act*.
- Any charges for which you were not convicted, for example, charges that were withdrawn, dismissed, etc.
- Any provincial or municipal offences.
- Any charges dealt with outside of Canada.
- Any charges for which you received a stay of proceedings.

DECLARATION OF CRIMINAL RECORD

This form must be submitted with form WPS001CR – Consent for the Release of Police Information

Part 1 – Declaration of Criminal Record (if applicable) – Completed by Applicant				
Last Name	Given Name (1)	Given Name (2)	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth (yyyy-mm-dd)
Current Address		City	Province	Postal Code

I certify that the information provided is correct to the best of my knowledge.

Signature of Applicant **X** _____ Date _____

Declaration of Criminal Record

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- Absolute discharges or conditional discharges, pursuant to the *Criminal Code*, section 730.
- Any charges for which you have received a pardon, pursuant to the *Criminal Records Act*.
- Any offences while you were a "young person" (12 years old but less than 18 years old), pursuant to the *Youth Criminal Justice Act*.
- Any charges for which you were not convicted, for example, charges that were withdrawn, dismissed, etc.
- Any provincial or municipal offences, for example, traffic tickets.
- Any charges dealt with outside of Canada.

Note

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Offence	Date of Sentence	Location

Consent for the Release of Police Information (WPS001CR) is attached.