

CONSENT FOR CHECK FOR A SEXUAL OFFENCE FOR WHICH A RECORD SUSPENSION (PARDON) HAS BEEN GRANTED OR ISSUED (VULNERABLE SECTOR VERIFICATION) Completion Instructions

These instructions are intended to help you obtain the information you require from the Winkler Police Service. Please follow them carefully.

1. Print clearly.
2. Sign this form before returning it.
3. **This form MUST be returned to the Winkler Police Service IN PERSON.**

Important Notices

- An application for a Vulnerable Sector Verification may be completed by a person who wishes to take a volunteer or paid position working with children or vulnerable persons where the position is one of authority or trust. In submitting this application, you are consenting to a search of criminal conviction records to determine if you have been convicted of a sexual offence for which you have received a pardon.
- Vulnerable sector verifications may be requested from an applicant for any volunteer or employment position that allows that applicant to be in a position of trust or authority over children or vulnerable persons.
- If information related to pardoned sex offences is disclosed, it may only be used for the purposes of screening related to the position. It may not be shared with any other organizations unless the following conditions are met:
 - If a hiring organization is offering a service where employees of that organization are to be placed in employment positions in another organization that is responsible for the care and protection of vulnerable persons, and;
 - There is a requirement that the VS organization must assess the application, and;
 - Signed consent is granted by the applicant for the sharing of the information with the other organization. For example, a catering company could share the results of a vulnerable sector check with the school or school board where the applicant would be placed to work.
- Vulnerable Sector Verification will not be performed for organizations outside of Canada.
- Vulnerable Sector Verifications will not be performed for organizations sending applicants to work/volunteer outside of Canada.
- Vulnerable Sector Verifications will not be performed on persons under the age of 18 years.
- This application **must** be submitted in conjunction with form WPS001CR, Consent for the Release of Police Information.
- This application **may** be submitted in conjunction with form WPS003CR, Declaration of Criminal Record.
- The Vulnerable Sector Verification must be conducted by the police agency where you currently reside.
- **If a name or date of birth check identifies a possible match to a record of a pardoned sex offender, you will be required to submit fingerprints to complete the screening process.**

Instructions

Part 1

- Enter your name and date of birth exactly as they appear on form WPS001CR, Consent for the Release of Police Information.

Part 2

- Provide the name of the person or organization that has required you to obtain a Vulnerable Sector Verification.
- Provide the title of the paid or volunteer position.
- Provide details regarding the responsibilities towards children or vulnerable person(s).

Part 3

- This section authorizes the police agency to conduct a search of the pardoned sex offender data bank. You should read it carefully before signing.

